

## **USER INCLUSION IN THE DISTRIBUTION SYSTEM**

Information taken from <http://cedis.me/prikljucenje-na-distributivni-sistem/>

### **STEP I**

#### **Issuing conditions for the development of technical documentation**

1. At the request of the Ministry of Sustainable Development and Tourism or Local Authorities that is in charge of issuing urban-technical conditions, CEDIS issues the "Conditions for Preparation of Technical Documentation".
2. In addition to the request, the data on the simultaneous power and the number of metering points of the facility shall be provided.
3. In the event that the request is correct, CEDIS, in the form of a letter, issues "Requirements for preparation of technical documentation", which defines the connection point and the location of the measurement.
4. If the request is not correct, CEDIS will request the elimination of defects and, upon completion of the update, will issue the required conditions, or reject it if the request is not amended.

### **STEP II**

#### **Issuing of approval to the main project**

1. At the request of the auditee, CEDIS issues approval to the main project.
2. In case the main project is made in accordance with the CEDIS's Technical Documentation Requirements, CEDIS technical regulations and recommendations, CEDIS in the form of a letter approves the main project.
3. In case the main project is not done in accordance with the CEDIS's Technical Documentation Requirements, CEDIS technical regulations and recommendations, CEDIS informs the Auditor in writing that it can not issue approval to the main project. In the letter, the auditor is pointed to the defects that need to be removed, in order to be granted a consent to the project.

### **STEP III**

#### **Issue of consent for connection**

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Approval for connection is issued for new facilities, temporary objects, reconstructed objects, construction sites, in cases of increase or decrease of the connection power, separation of the existing installation or unification of several measuring points into one, in cases of change of the category of consumption and replacement of the single-phase with three-phase connection .

1. At the request of the investor, CEDIS issues an approval for connection.
2. The request is submitted on the form prescribed by CEDIS. The application is accompanied by the documentation specified on the request.
3. After insight into the submitted documentation, energy and technical conditions at the point of connection, CEDIS organizes a verbal discussion with the investor where he is introduced to the economic and technical conditions of connection.
4. At the verbal hearing, the Investor can declare whether the connection will be designed and executed independently or done by CEDIS.
5. Depending on who designs and performs the connection, CEDIS issues:

- Approval for connection when the connection is performed by CEDIS
- Approval for connection when the connection is performed by the investor
- 6. In the event of a lack of capacity in the distribution system, CEDIS rejects the request for issuance of approval for connection and informs the investor of the steps that will be taken to acquire missing capacities.
- 7. At the request of the investor to change the consumption category, CEDIS issues an approval for connection.
- 8. For energy facilities, CEDIS issues an approval for connection.

In the event that the investor declares that CEDIS will perform connection, CEDIS and the Investor sign a contract for the construction of the connection

Required documents at:

<http://cedis.me/prikljucenje-na-distributivni-sistem/>

#### STEP IV

### Connecting consumers

1. After the investor fulfills the conditions from the consent for connection, he makes a request to CEDIS for Conclusion of the contract for connection to the distribution system and the conclusion of the contract on the transfer of the connection to the fixed assets of the distribution system operator.
2. If the investor has carried out the connection, the Contract for transfer of the connection to the ownership of the distribution system operator shall be signed.
3. CEDIS and the investor sign a connection contract.
4. After the signing of the Contract of Connection, the investor is obliged to sign a supply contract with the supplier.
5. The supplier is obliged to inform CEDIS that an agreement on the supply has been signed with the investor.
6. CEDIS is obliged to connect the investor's facility 7 days after receipt of the notice from the Supplier.
7. The user is obliged to submit to CEDIS a Report (expert opinion) of the authorized organization 7 days after the connection, that the installations in question meet technical conditions that ensure the safety of people and property.
8. If the user does not submit the Report (expert report), CEDIS suspends the delivery of electricity.

Needed documents:

- Request for concluding a contract on connection and transfer of connection to the ownership of CEDIS (for users whose power is measured)
- Request for concluding a contract on connection and transfer of connection to the ownership of CEDIS (for users whose power is not measured)

Connection agreements:

- Connection agreement for new users where power is measured
- Connection agreement for new users for whom power is not measured
- Connection agreement for existing users where power is measured
- Connection agreement for existing users for whom power is not measured

Required documents at:

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